

# Head Start Forms Request

## DISABILITIES

Disabilities Alert List (on website)  
On-going Comm. Form Parent/HS/School (on website)  
Parent Follow-up on IEP Process (on website)  
Purple Disabilities File

## EDUCATION

Education Supply Request Checklist (on website)  
Classroom/Equipment List Inventory (on website)  
Green Education File  
Home Bound Visit (on website)  
Perfect Attendance Certificate (on website)  
Weekly Plan (on website)  
Weekly Reading Homework (on website) *also Spanish*

## FULL DAY

Late Fee Letter to Parents (on website)  
Late Fee Notice (on website)  
Money Pick-Up Verification (on website)

## GENERAL

Application list for Area Coordinators (on website)  
New Education Staff Training (on website)  
Blank File  
Board/Advisory Expense  
Change of Status (on website)  
Check Out Sheet (on website)  
Center Visit Report (on website)  
Elibility Priority Grid  
Enroll your Child in HS Brochure (on website)  
ETO Form (on EMAA website)  
Forms Request (on website)  
Head Start Application  
Mileage Sheet (on EMAA website)  
Monthly Calendar (on website)  
Office Supplies Request on website)  
Parent Child Sign In-Out (on website)  
Purchase Notice (**not CACFP**) (on website)  
EMAA HS Standards of Conduct (on website)  
Staff Meeting (on website)  
Time Sheets (on EMAA website)  
Time Sheets Addendum  
Organization of Materials (on website)

Annual Statement for Tuberculin Reactors (on website)  
Transition Agreement (on website)

## VOLUNTEER

In-Kind (on website)  
Non-EMAA Staff Orientation (on website)  
Volunteer Handbook (on website)  
Orientation for Therapists (on website)

## HEALTH AND SAFETY

Accident Log (on website)  
Immunization Exemption (on website)  
Accident Report (on website)  
CHR:Form 3 Screenings,Physical, Exam/Assessment  
Health Supply Inventory (on website)  
Dental Tracking Sheet (on website)  
Emergency Medical Form (Staff/Vol Only) (on website)  
Fluoride Rinse  
Head Lice Letter  
Health Supply Request Checklist (on website)  
Injury Report (Staff Only) (on EMAA website)  
Medication Authorization  
Outdoor Checklist (on website)  
Physical Form (Staff Only) (on website)  
Symptom Record (on website)  
VASC Auditory Screening Record  
Vision Results  
What's Normal? (on website)  
Emergency Drill Log (on website)

## NUTRITION

Application for Free/Reduced Meals (on website)  
CACFP Purchase Notice (on website)  
Child Diet Prescription (on website)  
Food Production Worksheet (on website)  
Freezer/Refrigerator Temperature Check Sheet  
Menu Substitution  
Nutrition Supply Request Checklist  
Kitchen Equipment Inventory/Food Serv (on website)  
Medical Substitution (on website)

## NUTRITION

Classroom Strategies Positive Social Emotional (web)  
Healthy Living Counselor Report (on website)  
Healthy Living Checklist (on website)

# Head Start Forms Request

## TRAINING

\_\_\_\_ Meeting/Participation/Training Report  
\_\_\_\_ Request for Training/Tuition Payment

## TRANSPORTATION

\_\_\_\_ Field Trip Request/Plan (on website)  
\_\_\_\_ Parent Permission Slip: Field Trip (on website)  
\_\_\_\_ Parent Permission Slip for Child on Bus

## OTHER FORMS ONLY

RECEIVED CO: \_\_\_\_\_

DATE FILLED: \_\_\_\_\_

\_\_\_\_ Mental Health Screening Follow-up (on website)  
\_\_\_\_ Observation Checklist (on website)

## SOCIAL SERVICE

\_\_\_\_ Consent for Release of Information (on website)  
\_\_\_\_ Contact Sheet (on website)  
\_\_\_\_ Group Contact Sheet (on website)  
\_\_\_\_ Family Contact/Transaction Form (on website)  
\_\_\_\_ Power of Attorney (on website)

Requested By: \_\_\_\_\_

Date: \_\_\_\_\_

Site: \_\_\_\_\_

Delivered To: \_\_\_\_\_

Delivered By: \_\_\_\_\_

Date Delivered: \_\_\_\_\_

**SEND FORM BACK TO CENTRAL OFFICE**

**AFTER FORMS ARE DELIVERED**