

Appendix E: FAMILY LITERACY

1304.40(e)(4)(i)&(ii) (4) Grantee and delegate agencies must provide, either directly or through referrals to other local agencies, opportunities for children and families to participate in family literacy services by:

(i) Increasing family access to materials, services, and activities essential to family literacy development; and

(ii) Assisting parents as adult learners to recognize and address their own literacy goals.

As part of an EMAA Head Start program-wide training on Family Literacy, field staff developed this chart which highlights many activities that we do to promote family literacy.

Interactive Literacy between parents and their children	Parent Education	Adult Education	Early Childhood Education which fosters literacy development
<p>Encourage parents to....</p> <ul style="list-style-type: none">discuss daily/weekly events, including looking at Head Start calendar.take child to library.help with sign in.take children shopping – read labelsdiscuss <i>Parent Child Magazine</i> articles with child.talk with child about daily activities and food.brain storm with their child to find ideas on solutions to problems.discuss Head Start menus. <p>Encourage....</p> <ul style="list-style-type: none">putting magnetic letters on the refrigerator!making up stories at home.reading child’s stories/artwork dictation which comes home from Head Startafter taking trips, making books with pictures to tell and re-tell event.having child re-tell story to you.drawing together and explaining pictures.reading environmental print to their child.singing songs together with spelling such as B-I-N-G-O.teaching rhymes to say together.telling family stories.reading signs while in cars, and other traveling activities.talking during family style meals.pointing out letters in words.meeting with other parents and their children to go to library or engage in other literacy activities.family input and participation in Weekly Plans at center. 	<p>Provide parent education through:</p> <ul style="list-style-type: none"> • Parent Resource Area or Room • home visits • parent/teacher conferences • Newsletters • parent meetings • pamphlets and other handouts about parenting and parenting resources • parent bulletin board • Magic Moments activities • <i>Parent & Child</i> magazine – referring to articles • Lending library parenting books • parenting classes • notes sent home • Provide brochures. • IEP meetings • referrals to Parents As Teachers • Health advisory meetings • Policy Council meetings <p>Parent Meetings/Cluster....</p> <ul style="list-style-type: none">tour child’s school (kindergarten) – parent/teacher teashave special speakers on education, health, disabilities and nutritionhave parent classes on positive disciplineshare ideas and information with parents and have parents share among themselveshave joint activities with Parents As Teachers 	<p>Assist setting goals:</p> <ul style="list-style-type: none"> Family Partnership Agreements. <p>Use parents’ expertise in assisting their peers in adult education goals.</p> <p>Highlight achievements of parents in newsletter.</p> <p>Let parents know about adult education possibilities through:</p> <ul style="list-style-type: none"> • home visits • parent/teacher conferences • newsletters • parent meetings • pamphlets • parent bulletin board. <p>Encourage continued education for parents, such as GED, college and other education opportunities.</p> <p>Help parents learn how to apply for grants.</p> <p>Suggest computer center through outreach.</p> <p>Connect parents with limited English to interpreters.</p> <p>Supply books in their language.</p>	<p>Reading words on....</p> <ul style="list-style-type: none">child’s dictation (story)computer gamesname tagsmenusnutrition posterscooking activities with recipe cardsclassroom rulesrhymes and song postersclassroom safetydaily attendancebooks and other materials in all Interest Areasthe story child told about his or her pictureenvironmental printposterslabeling things of importance to children in centervisual aids with classroom activitieslabeling- name recognitionpost pictures and word messagesWord Wall: Encourage children and their parents to bring in familiar words to put on wall. <p>Writing opportunities include....</p> <ul style="list-style-type: none">daily sign in.writing centersdramatic play with writing opportunities.writing materials in all areasencouraging scribble-writing.journal writing

Interactive Literacy between parents and their children	Parent Education	Adult Education	Early Childhood Education which fosters literacy development
<p>Parents.... volunteer and read in the classroom. contribute toward gathering outcomes.</p> <p>Parents and child together.... contribute words to word board/wall. look for words on word board and around town. talk about words, number and colors while in store grocery shopping. read books and fill out homework sheets. select books from Lending Library. participate in joint literacy activities at parent meetings. work on outcomes. identify and put on name tags. sing and say rhymes, some of which are silly! set family table. prepare meals.</p> <p>Head Start staff... provide training for parents on making reading fun. offer parents the opportunity to purchase inexpensive books through Scholastic book orders to help build home libraries. send home newsletters with ideas of literacy activities parents and children can do together. offer STAR and other incentive programs encourage parent and child interactions. send home notes of thanks and encouragement. promote child seeing parents and siblings read. encourage families that show efforts with literacy activities.</p>	<p>Help parents to learn about.... basic food and health needs of their children. good eating habits. encouraging positive reinforcement when child does good job 'New Beginnings' helps parents get their child ready to begin the school year. buying literacy books and toys for gifts utilizing time with kids such as driving or shopping (talk with kids) promoting literacy by playing board games information they ask for to help them further their child's literacy website addresses concerning development and growth the value of going to the library the importance of recognizing a few letters in child's name volunteering in classroom Lending/Resource Library: parents can check out learning materials, books, games, puzzles, etc. ways to interact during reading to child. different learning areas in the home.</p> <p>Enhance parents knowledge about their child's health and development through... providing screening information going over DIAL findings filling out health form provide growth/nutritional guides on child development measure and weigh kids/send parents results developmental benchmarks given to parents</p>	<p>Provide employment and training resources and referrals. Refer to EMAA for employment training</p> <p>Refer parents to community resources, such as EMAA.</p> <p>Get parents involved in the community.</p>	<p>Encourage language opportunities through... give verbal directions with discussion for children to know expectations interaction with peers open-ended questions conversations at family-style meals talking to child small and large group discussion song and rhymes field trips lots of family interaction at center role playing imagination – pretend play</p> <p>Encourage alphabet knowledge through.... singing song with spelling. spelling child's name out loud</p> <p>'Reading' books is encouraged through... Library area. letting children read to each other child directed play with reading props. reading to small groups of children Lending Library Story Time Book Review--share homework sheet and book with class making class books choices in classroom, all of which including books. a Social at library (home-base)</p> <p>Enhance literacy goals through.... review portfolios regularly. Child Staffing focusing on literacy goals opportunities to read/write encouraged in all settings.</p>

Interactive Literacy	Parent Education	Adult Education	Early Childhood Education
	<p>To enhance their knowledge, parents volunteer at center, such as....</p> <ul style="list-style-type: none">helping with field trips.helping in kitchen and with nutrition activityencouraging parents to read to childrenrole model positive discipline or guidancewhen planning and implementing a topic, provide parents with resources to help develop it. <p>Information shared with parents....</p> <ul style="list-style-type: none">Parent Handbook – go over benchmarks and important informationparent receives copy of policy regarding their child at Head Start.newsletter with calendars and parenting information <p>Home Visits and Parent/Teacher Conferences include....</p> <ul style="list-style-type: none">sharing the child’s growth with parentstaking wonderful informative, materials into home and discuss with parentsoffering referrals to different services for childinformation on stages of writing and art, and the value of reading and talkingreviewing outcomespointing out learning materials in the home.selecting activities to take home for parent and child to do togethergiving ‘Magic Moments’ which give many literacy ideasasking parents for ideas to personalize curriculumencouraging and praising parents for working with kids at home.encouraging parent/child/staff open communicationencouraging taking an interest in everything child brings homediscussing Progress Reportsgoing over screening results with parents (ed, health, nutrition, etc.)the various testing and tracking of outcomes and what the expected results are –suggesting thing parent can do with child to help child.praising parents for their educational efforts with their childrenreminding – medical/dental remindersencouraging parents to talk and discuss things with their childrensupporting and encouraging parents who want to continue their educationshowing support for parents. Have an understanding of particular problems each family might face.keeping open line of communication with parents <p>Participate in ‘Read from the Start’ and other reading programs to encourage family reading.</p> <p>Attend IEP meetings with parents for children with special needs and help them to understand the process and their role.</p> <p>Using home activity sheets to allow parents to share literacy experiences.</p>		